

TOWN MANAGER'S REPORT  
MARCH 2021

➤ Financial Report YTD FY21

- Unrestricted General Funds Balance \$8,041,966; Restricted Funds Balance \$5,547,780
- General Revenue \$1,964,530; Budget \$1,308,695; 150.12% of budget
- General Expenses \$640,099; Budget \$1,308,695; 48.91% of budget
- Restricted Revenue \$1,783,494; Budget \$812,373; 219.54% of budget
- Transfer Tax Expenses \$773,333; Budget \$1,243,634; 62.18% of budget
- Grants/Other Expenses \$253,538; Budget \$193,093; 131.30% of budget
- Total Cash Assets \$13,622,398; Total Cash Liabilities \$198,815

➤ Participated in the following meetings/events:

- March 1st - Attended "Evans Park at Millville" soft opening
- March 2<sup>nd</sup> - Met with Andrew Lyons and Eric Evans to review status on projects
- March 3<sup>rd</sup> - Met with new Councilmember Bob Wisgirda for orientation
- March 9<sup>th</sup> - Attended Town Council Meeting
- March 10<sup>th</sup> - ZOOM meeting with City Management Association of Delaware
- March 11<sup>th</sup> - Attended Planning & Zoning Meeting
- March 12<sup>th</sup> - Met with Sam Richardson who wants to do a video of me in the park. It was decided to wait until everything at the park is complete.
- March 16<sup>th</sup> - ZOOM meeting with SCVV
- March 18<sup>th</sup> - Virtual ICMA NE Conference
- March 19<sup>th</sup> - Virtual ICMA NE Conference with Lisa in attendance
- March 23<sup>rd</sup> - Attended Town Council Meeting
- March 26<sup>th</sup> - Participated in a ZOOM Event "Celebrating Women in Local Government" sponsored by the Institute of Public Administration / University of Delaware
- March 29<sup>th</sup> - Staff attended CodeRED training. The system will be up and running in a few weeks. A flyer on the CodeRED system will be mailed with the annual tax billing in May.
- March 30<sup>th</sup> - Participated in Governor Carney's Mayor/Manager call.
- March 31<sup>st</sup> - Webinar through ICMA entitled "Establishing Inclusion as a Value". This is the first of three series on Diversity, Equity, and Inclusion

Attached are the following reports:

1. Crime Mapping for February
2. Code & Building Department Report

Respectfully submitted,  
Deborah Botchie  
Town Manager

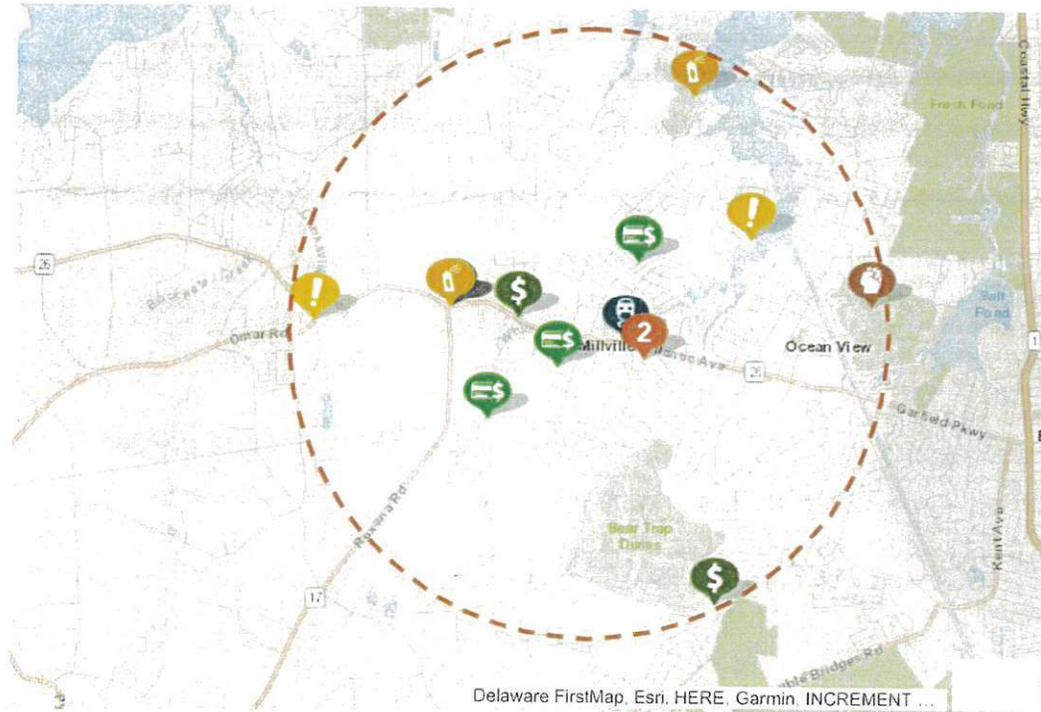
[Print](#)

## CrimeMapping.com Map

Monday, March 1, 2021 through Wednesday, March 31, 2021

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

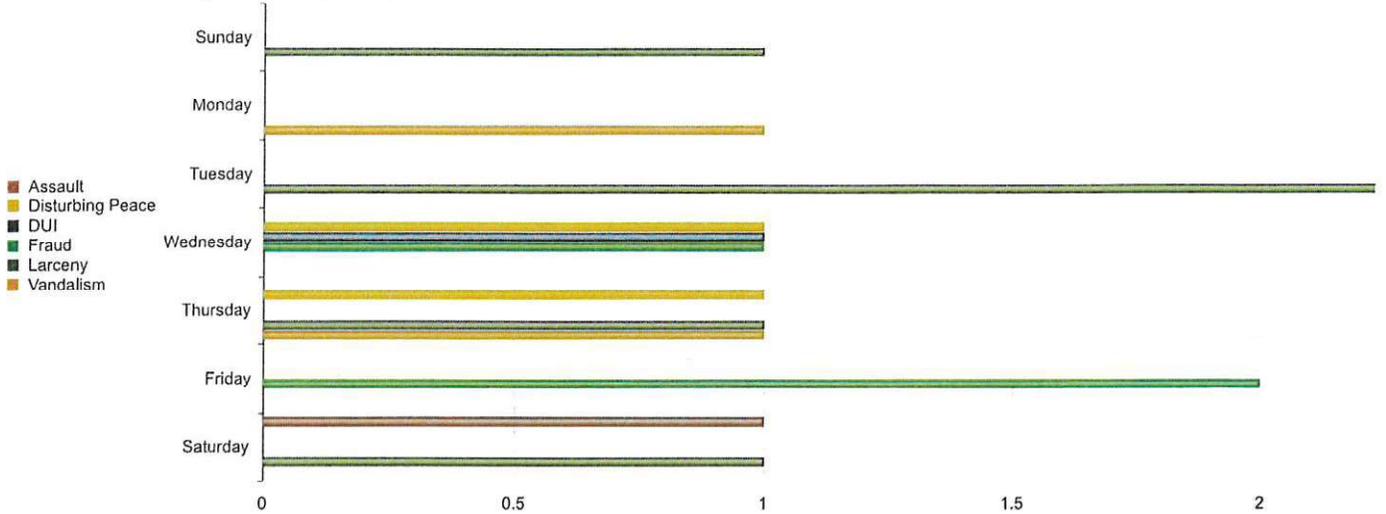
Show crime report  Show crime chart



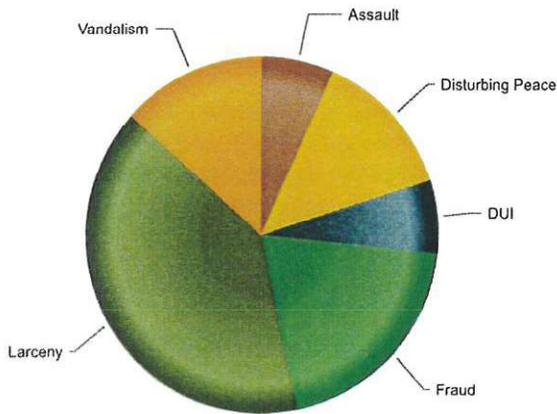
Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

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Day of Week Summary



Crime Summary



Crime Report

Type	Description	Incident #	Location	Agency	Date
\$	LARCENY/SHOPLIFTING		34900 BLOCK E ATLANTIC AVE	Delaware State Police	3/28/2021 3:27 PM
👊	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED		300 BLOCK WALKABOUT RD	Delaware State Police	3/27/2021 4:21 PM
!	HARASSING COMMUNICATION/PHONE/WIRE/MAIL ONLY		300 BLOCK NE BRICK LA	Delaware State Police	3/24/2021 11:21 AM
\$	LARCENY/SHOPLIFTING	<i>Coiant</i>	38000 BLOCK TOWN CENTER BLVD	Delaware State Police	3/23/2021 10:37 AM
\$	LARCENY/SHOPLIFTING	<i>Coiant</i>	38000 BLOCK TOWN CENTER BLVD	Delaware State Police	3/20/2021 2:36 PM
!	HARASSING COMMUNICATION/PHONE/WIRE/MAIL ONLY		31300 BLOCK CORAL CT	Delaware State Police	3/18/2021 12:59 PM
🚗	DRIVING UNDER THE INFLUENCE/LIQUOR		ON ATLANTIC AVENUE SR26 288.64 FEET WEST FROM OLD MILL ROAD	Delaware State Police	3/17/2021 8:31 PM

Type	Description	Incident #	Location	Agency	Date
	FRAUD BY WIRE	Winchur Mlawar	36300 BLOCK RIDGESHORE LA	Delaware State Police	3/12/2021 1:00 PM
	LARCENY/SHOPLIFTING		34900 BLOCK E ATLANTIC AVE	Delaware State Police	3/11/2021 2:05 PM
	DAMAGE/BUSINESS PROPERTY		34900 BLOCK E ATLANTIC AVE	Delaware State Police	3/11/2021 12:46 PM
	THEFT/FALSE PRETENSE OR PROMISE	BLN	38500 BLOCK E CARROLL DR	Delaware State Police	3/10/2021 9:01 AM
	LARCENY/SHOPLIFTING	Yollar/oen	35100 BLOCK SE ATLANTIC AVE	Delaware State Police	3/9/2021 4:03 PM
	LARCENY/FROM BUILDING		37400 BLOCK OCEAN AIR DR	Delaware State Police	3/9/2021 1:42 PM
	FRAUD BY WIRE		200 BLOCK SW CHAD PL	Delaware State Police	3/5/2021 8:44 AM
	DAMAGE/BUSINESS PROPERTY		37200 BLOCK CLUBHOUSE LA	Delaware State Police	3/1/2021 12:22 PM

## Code & Building Department Monthly Report for March 2021

### BUILDING PERMITS

**Total BP Issued: 37**

- Single Family Homes      4
- Townhouse Units          13
- Minor                            19
- Commercial                  0
- Signs                            1

**Certificates of Occupancy/Completion Issued: 26**

<b>Total Revenue</b>	<b>\$ 87,203.00</b>
BP SFH	\$ 24,191.00
BP SFTH	\$ 60,481.00
BP Commercial	\$ 0
BP Minor	\$ 2,351.00
Sign Permits	\$ 180.00
BP Violations	\$ 0

### DEVELOPMENT ACTIVITY

**BISHOP'S LANDING:**

**BL2:** Work continues. Infrastructure continues. The houses are going up throughout phase 2 & 3. Should start in phase 4 around the end of May.

**MBTS Sea Star Village:** Almost done. Final blacktop scheduled for end of the month with turnover probably in May.

**MBTS Sea Breeze:** Pad sites being prepared. Infrastructure continues. The 1<sup>st</sup> 18 lots sold and construction well underway. Should be connecting to the spur road with curb, stone and blacktop by end of May.

**PARKSIDE:** Building permit Issued for the model home.

**SEA EDGE:** Building in process.

**SOUTHERN LANDING:** Infrastructure continues, Sewer connection along School Lane completed. Building construction should be starting in next few months.

**TOWN PARK:** Pickle Ball Courts almost done, just need stone, steps and lighting and it will be complete. I still need to get rid of some more dirt and working on it.

### CODE ENFORCEMENT: VIOLATIONS

TOTAL VIOLATIONS: \$ 275.00